



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: March 22, 2016

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

Due to the short list of division action items, agenda item 3b (policy roundtable) will be taken up immediately following agenda item 6b.

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

3a. CEO Report for March 22, 2016. (no enclosure)

3b. Sustainable Airport Master Plan Roundtable. ([memo](#) enclosed, presentation to follow)

4. UNANIMOUS CONSENT CALENDAR***

4a. Approval of the minutes of March 8, 2016. (no enclosure)

4b. Approval of the Claims and Obligations for the period February 1-February 29, 2016, in the amount of \$57,400,288.29 including accounts payable check nos. 905277-905971 in the amount of \$8,237,758.82; payroll check nos. P-180138-180398 in the amount of \$12,719,992.85; wire transfers nos. 013566-013623 in the amount of \$14,334,612.31; and EFTs nos. 036081-036753 in the amount of \$22,290,895.26 for a fund total of \$57,400,288.29. ([memo](#) enclosed)

4c. Authorization for the Chief Executive Officer to execute a contract to provide record keeping, investing, reporting, and educational services for the Port's 457 and 401(a) deferred compensation plans. The contract will be a five-year contract with the option to extend, subject to fee negotiations, up to an additional five years. The maximum value of the contract over 10 years is estimated at \$4.25 million. ([memo](#) enclosed)

4d. Authorization for the Chief Executive Officer to execute contracts for the purchase of airfield snow removal equipment (CIP #C800775) at Seattle-Tacoma International Airport for a total authorization of \$3,275,000. ([memo](#) and [presentation](#) enclosed)

4e. Authorization for the Chief Executive Officer to (1) proceed with the Airport Voice Paging upgrade project at Seattle-Tacoma International Airport; (2) procure required hardware, software, vendor services, and maintenance; and (3) use Port staff for implementation, for a total project cost not to exceed \$1,600,000. ([memo](#) enclosed)

4f. Update of the Commission's 2016 international travel plan to include additional travel in the second quarter. ([memo](#) enclosed)

5. PUBLIC TESTIMONY – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Second Reading and Final Passage of Resolution No. 3718: A Resolution of the Port Commission of the Port of Seattle amending Unit 18 (Seattle-Tacoma International Airport) of the Comprehensive Scheme of Harbor Improvements of the Port of Seattle, declaring certain real property located in the City of Burien surplus and no longer needed for port district purposes; authorizing its sale to Bridge Burien LLC and deleting said property from Unit 18 of the Comprehensive Scheme and authorization for the Chief Executive Officer to execute all documents necessary for the sale of Port property to Bridge Burien LLC. ([memo](#), [resolution](#), and [presentation enclosed](#))
- 6b. Authorization for the Chief Executive Officer to (1) award and execute a major public works construction contract with the low responsive and responsible bidder for the South Satellite Interior Renovations Project, notwithstanding the low bid exceeding the engineers estimate by more than 10 percent; (2) execute a construction change order to provide additional casework for the South Satellite; and (3) increase the project budget by \$1,900,000 (\$1,400,000 for the bid amount and \$500,000 for the change order). The new authorized total project cost will be \$6,256,000 (CIP #C800549). ([memo and presentation enclosed](#))

7. STAFF BRIEFINGS

- 7a. Transportation Network Company Implementation Plan. ([memo and presentation enclosed](#))
- 7b. Long Range Plan update by Aviation and Small Business Development teams. ([memo and presentation enclosed](#))

8. ADDITIONAL NEW BUSINESS

9. ADJOURNMENT